

# Metro Area Right Of Way Application for Work

City: \_\_\_\_\_

Date of Application: \_\_\_\_\_

## APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_ Applicant Phone: \_\_\_\_\_ Applicant FAX: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

## FACILITY OWNER INFORMATION Check if same as applicant

Facility Owner Name: \_\_\_\_\_ Facility Owner Phone: \_\_\_\_\_

Facility Owner Address: \_\_\_\_\_ Facility Owner Email: \_\_\_\_\_

## CONTRACTOR INFORMATION

Contractor (Person performing the work): \_\_\_\_\_ License Number: \_\_\_\_\_

Contractor Address: \_\_\_\_\_ Contractor Phone: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Person in Charge of Job (name): \_\_\_\_\_ 24 hr Phone #: \_\_\_\_\_

Does the contractor have a bond on file with the city?  Yes  No If no please attach copy

## PROJECT INFORMATION WORK ORDER # \_\_\_\_\_

Construction Type:  Sewer  Pavement  Gas  Water  Telecommunications  Electric  
 Trees  Sidewalks  Driveway Approach  Other \_\_\_\_\_

Description of work to be performed:

Start Date: \_\_\_\_\_ Approximate Completion Date: \_\_\_\_\_

## REQUIRED ATTACHMENTS

Bond (if not on file with city)  
Construction Documents i.e. drawings, traffic control, GIS Plans, etc  
Please check the city code for comprehensive list of required attachments  
Payment – see <https://www.urbandale.org/188/Right-of-Way-Permits>

**INDEMNIFICATION: Please read the following city code for indemnification requirements-**<https://www.urbandale.org/188/Right-of-Way-Permits>

**I have read, agreed and completed the indemnification requirements.**

**24 HR Notification required before starting work-please call permitting jurisdiction-see** <https://www.urbandale.org/188/Right-of-Way-Permits>

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CITY USE ONLY:

Date submitted: \_\_\_\_\_

Permit # (if applicable) \_\_\_\_\_

Approval Granted By: \_\_\_\_\_

Remarks:

Received By: \_\_\_\_\_

Form of Payment  Cash  Check  CC

Permit Valid Until \_\_\_\_\_



1-800-292-8989