

LIONS PARK GAZEBO – 72nd and Aurora RENTAL AGREEMENT

Urbandale Parks and Recreation Phone #: 278-3963
In case of emergency only during your rental call: 865-2120

Note: The number of people using this gazebo is NOT to exceed 117 persons.

Available for reservations on Friday, Saturday and Sunday only:

RESIDENT RENTAL FEES		NON-RESIDENT RENTAL FEES		Contract # _____
8:00 AM – 4:00 PM	\$ 25.00	8:00 AM – 4:00 PM	\$ 45.00	
5:30 PM – 10:30 PM	\$ 40.00	5:30 PM – 10:30 PM	\$ 60.00	
8:00 AM – 10:30 PM	\$ 65.00	8:00 AM – 10:30 PM	\$ 85.00	Today's Date _____

The Urbandale Parks and Recreation Commission, Owner, and _____ as Lessee, hereby enter into the following Rental Agreement for Lions Park Gazebo under the following terms and conditions:

1. Lessee (**URBANDALE RESIDENTS ONLY**) shall have possession of the premises on _____ Rental time is from _____ to _____. This **INCLUDES** your set-up and clean-up time. Lessee agrees not to occupy the gazebo outside of the designated rental time. Rental is for the following **non-profit** activity: _____.

Approximate number of people to use the facility will be _____. Lessee must be at least 21 years of age to rent gazebo. City Ordinance 5.17.15 states, parks are closed from 10:30 pm until 6:00 am to all persons.
2. Lessee shall pay a rental fee in the amount of \$ _____, said sum to be paid at the time of execution of the Agreement, the amount being computed according to the schedule or rent stated above.
3. A cleaning and damage deposit of \$ **100.00** is paid at the time this Agreement is executed and shall be refunded (by mail approximately 2 weeks following rental) if the premises are left in the same condition after Lessee vacates as they were immediately prior to the occupancy thereof by Lessee. Any extra expenses incurred for additional cleaning by Park and Recreation staff (or representative) will be deducted from the cleaning and damage deposit.
4. If cancellation is necessary, Lessee must cancel at least fourteen (14) days before rental date, or rental fee will NOT be refunded. Damage deposit will be refunded. Any cancellations or changes in rental dates and times **must** be done in person at Park and Recreation office. Changes and/or cancellations cannot be made by phone.
5. The lessee hereby warrants that they will be personally responsible for the cost of repair of any damage over and above that covered by the damage deposit. Lessee recognizes the City is not responsible for lost or stolen items of any kind.
6. Keg beer is NOT allowed at the Lions Gazebo.
7. Tables, chairs or accessories are not provided. Any tables, chairs or accessories are the responsibility of the lessee.
8. In consideration of the City of Urbandale renting the gazebo in questions, Urbandale Police Officers shall have the right to enter said premises to determine if there are violations of the Urbandale Code or State Code of Iowa.
9. The gazebo shall be limited to special events only. The Urbandale Parks and Recreation Committee shall determine what is to be considered a special event.
10. Performances sponsored by the Urbandale Parks and Recreation Commission will always have priority in scheduling of the gazebo.
11. There shall not be any money exchanged during rental (bake sale, craft sale, direct sales groups, admission, etc.). Rentals are for **non-profit** activities **only**. Payment today is made by: CASH or CHECK # _____
12. Lessee, by signing this Agreement, hereby acknowledges that they have read this Agreement and understand the terms and conditions herein stated and agree to abide by the same.

Lessee Signature _____	Address (please print) _____	Home Phone _____	Work Phone _____
Department Representative _____		Total Amount Paid: _____	
Dep. Requested: Date _____ Amt. _____			