

PUBLIC WORKS	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
	ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
200 PUBLIC WORKS SUMMARY						
PERSONAL SERVICES						
01 Salaries	\$ 1,999,166	\$ 2,056,164	\$ 2,042,170	\$ 2,104,457	\$ 48,293	2,178,484
02 Overtime	130,470	97,000	125,000	100,000	3,000	101,820
03 Part-time	48,948	53,350	54,951	116,300	62,950	112,268
04 Witness fees	-	-	-	-	-	-
06 FICA	164,384	168,782	169,691	172,719	3,937	178,811
07 Retirement - IPERS	139,462	158,724	143,981	160,622	1,898	166,691
08 Pension	-	-	-	-	-	-
09 Group insurance	481,892	505,987	505,987	491,773	(14,214)	517,380
11 Allowance	3,421	3,850	3,300	3,850	-	3,850
Sub-Total	\$ 2,967,743	\$ 3,043,857	\$ 3,045,080	\$ 3,149,721	\$ 105,864	\$ 3,259,304
CONTRACTUAL AND SUPPLY SERVICES						
21 Advertising	\$ 9,775	\$ 500	\$ 200	\$ 500	\$ -	\$ 500
23 Professional services	15,015	51,000	29,418	35,960	(15,040)	36,000
24 Contributions to other agencies	754,249	843,125	763,881	802,965	(40,160)	859,000
27 Data processing	41,872	47,700	42,620	63,860	14,720	64,160
28 Dues and memberships	2,696	6,800	6,600	6,800	(4,000)	10,800
29 Insurance	-	-	-	-	-	-
32 Uniforms and laundry	18,942	19,600	19,550	21,050	(200)	23,350
35 Printing and copying	8,988	11,900	9,700	13,900	2,000	14,200
40 Building and grounds maint.	67,625	83,540	82,607	42,940	(40,600)	38,500
41 Vehicle and equipment maint.	25,505	24,500	26,500	27,750	3,250	29,750
46 Training and development	10,504	11,120	10,900	11,800	680	12,820
48 Utility service	559,959	588,775	587,093	605,950	17,175	625,150
49 Petty cash	-	-	-	-	-	-
51 Maintenance supplies	534,896	536,050	508,630	543,840	7,790	573,500
54 Minor equipment	2,735	9,600	10,153	6,500	(3,100)	7,000
55 DARE expenditures	-	-	-	-	-	-
56 Vehicle maintenance supplies	81,713	87,500	85,750	97,000	9,500	95,000
57 Vehicle operation supplies	197,601	249,550	201,000	222,800	(26,750)	224,500
58 Office supplies	2,920	3,800	3,800	3,500	(300)	4,200
59 Operating supplies	19,381	20,400	20,100	21,800	1,400	21,600
60 Safety and medical supplies	4,457	4,700	5,250	4,200	(500)	4,200
61 Refunds	-	-	-	-	-	-
Sub-total	\$ 2,358,833	\$ 2,600,160	\$ 2,413,752	\$ 2,533,115	\$ (74,135)	\$ 2,644,230
CAPITAL OUTLAY						
71 Equipment	\$ 8,781	\$ 3,750	\$ 3,461	\$ -	\$ (3,750)	\$ 6,000
72 Furniture and fixtures	43,446	44,000	35,100	36,000	(8,000)	40,000
73 Equipment replacement fund	480,216	479,043	479,043	527,062	48,019	520,113
74 Office equipment	-	-	250	-	-	-
75 Operating equipment	20,590	-	-	-	-	10,000
76 Property improvements	392,912	332,800	308,704	401,000	68,200	399,500
77 Economic development	-	-	-	-	-	-
79 Books, films and recordings	-	-	-	-	-	-
97 Transfers out	-	-	-	40,000	40,000	-
Sub-total	\$ 945,945	\$ 859,593	\$ 826,558	\$ 1,004,062	\$ 144,469	\$ 975,613
91 Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95 Contingency	-	25,000	-	25,000	-	25,000
PUBLIC WORKS SUMMARY	\$ 6,272,521	\$ 6,528,610	\$ 6,285,390	\$ 6,711,898	\$ 176,198	\$ 6,904,147



OVERVIEW: This activity provides for a safe and efficient transportation system through effective pavement maintenance, snow and ice removal operations, equipment maintenance, and right-of way management.

ROADWAY MAINTENANCE

	FINANCIAL SUMMARY			
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	1,170,207	1,159,333	1,189,612	1,069,390
Contractual & supply service	664,987	735,439	702,214	736,757
Capital outlay	565,030	506,182	474,437	553,726
Total expenditures	\$ 2,400,224	\$ 2,400,954	\$ 2,366,263	\$ 2,359,873
Fees	-	-	-	-
Grants	-	-	-	-
Other	2,280,353	2,437,544	2,538,919	2,656,662
Total revenue	\$ 2,280,353	\$ 2,437,544	\$ 2,538,919	\$ 2,656,662
<i>Net amount supported by property taxes</i>	\$ (119,871)	\$ 36,590	\$ 172,656	\$ 296,789

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ↓ A net decrease of \$90,000 in full-time salaries and benefits, which reflects moving a mechanic to the Solid Waste budget, the redistribution of health insurance premiums, and normal salary and benefit increases for remaining staff.
- ↓ A decrease of \$15,300 in contributions to other agencies. The line item contains the second of five annual payments of \$24,000 to Metro Waste Authority for the city's lease purchase portion of the Regional Salt Storage Facility. The bi-annual pavement condition inventory is in an off year resulting in the decrease.
- ↑ An increase of \$13,000 in data processing. The Public Works Department is requesting additional funds for equipping essential equipment with Automated Vehicle Locating equipment to improve efficiency and customer service.
- ↑ An increase of \$8,000 in maintenance supplies for the Department's street maintenance activities and snow and ice removal operations.
- ↑ An increase of \$40,000 in transfers out which reflects 2/3 of the cost to upgrade the Department to a new radio system. These funds will be transferred to the Technology Internal Service Fund for expenditure under the larger City-wide radio upgrade project.
- ↑ An increase of \$8,200 in property improvement costs. This provides for the annual concrete street patching and asphalt resurfacing programs. The maintenance program is also subsidized with \$482,100 in bond revenue.
- ↑ Medium and heavy duty vehicle and equipment prices have risen sharply in recent years. The overall contribution to the Equipment Replacement Fund for the Public Works Activity is

up \$48,000 over the current year. The increase was offset by the shift of equipment replacement contributions related to street sweepers to the Stormwater Utility Fund.

FUTURE BUDGET CONSIDERATIONS:

- ❖ The creation of a Stormwater Utility will have a positive impact on the Road Use budgets as previously much of the storm sewer maintenance program and all of the street cleaning program have been funded with Road Use funds.
- ❖ The Capital Improvement Program provides for an aggressive reconstruction schedule for asphalt streets located west of Interstate 35/80. This will significantly decrease maintenance expenditures on temporary streets and allow the Department to focus on permanent repairs that will have a positive impact on overall street conditions.
- ❖ Growth has slowed considerably meaning current staffing and equipment levels are sufficient to maintain service levels for the foreseeable future.
- ❖ The cost of street repair & snow/ice control supplies has stabilized over the past two years.

GOALS AND PERFORMANCE OBJECTIVES

GOAL: Improve the overall quality of street condition through an aggressive rehabilitation and reconstruction program.

PERFORMANCE OBJECTIVES

1. Remove and replace 4,500 square yards of defective concrete pavement annually.
2. Remove and replace 9,000 square yards of defective asphalt pavement annually.
3. Continue using the pavement management program to improve the overall condition rating of the street system.

GOAL: Reduce future maintenance costs and extend the life of existing pavement through an aggressive preventative maintenance program.

PERFORMANCE OBJECTIVES

1. Seal cracks on 20 miles of pavement, which represents 5% of streets not sealed in the last five years.

GOAL: Provide safe movement of traffic during inclement weather through an effective snow and ice removal program.

PERFORMANCE OBJECTIVES

1. During the course of any storm, keep arterial streets safe for travel with proper anti-icing techniques, material application and plowing.
2. Open all residential streets within four hours of the end of a winter storm event and clear all roadways and streets from curb to curb within 12 hours.

FUNCTION: Public Works
ACTIVITY: Roadway Maintenance

GOAL: Maintain equipment & vehicle fleet to maximize operational effectiveness & useful life.

PERFORMANCE OBJECTIVES

1. Maintain all vehicles and equipment so operational readiness exceeds 95%.
2. Perform preventative maintenance on vehicles & equipment to prevent failures & extend life.

GOAL: Improve safety and appearance of City rights-of-way.

PERFORMANCE OBJECTIVES

1. Mow all rural ditches once per month from May to September.
3. Control weeds within the rights-of-way through a spring and fall treatment and removal.

PERFORMANCE MEASURES

	<u>06-07</u> <u>Actual</u>	<u>07-08</u> <u>Actual</u>	<u>08-09</u> <u>Actual</u>	<u>09-10</u> <u>Estimate</u>	<u>10-11</u> <u>Target</u>
<u>Workload Measures</u>					
Paved lane miles maintained	410	414	417	418	419
Unpaved lane miles maintained	3	1	1	1	1
Square yards of concrete replaced	2,638	3,580	4,233	4,500	4,500
Asphalt streets repaired (tons)	2,609	2,188	2,186	2,200	2,200
Miles of streets crack sealed	12	7	18	10	20
Days with snow and ice control activities	21	41	32	46	30
Inches of snowfall	39	59	41	50	36
<u>Efficiency Measures</u>					
Rehabilitation expenditures per paved lane mile	\$2,401	\$2,702	\$3,962	\$3,300	\$6,000
<i>Median for CPM cities 25K-100K</i>	\$2,466	\$2,613	\$2,511		
Snow & ice control expenditures per lane mile	\$593	\$921	\$980	\$1,200	\$650
Snow and ice control expenditures per capita	\$6.82	\$10.64	\$10.68	\$13.00	\$7.60
<i>Median for CPM cities 25K-100K</i>	\$5.34	\$4.58	\$3.34		
<u>Outcome Measures</u>					
Citizen survey satisfaction rating					
For street maintenance	77%	N/A	N/A	57%	>90%
For snow and ice control	87%	N/A	N/A	82%	>95%
For sidewalk maintenance	N/A*	N/A	N/A	73%	>90%
*The survey conducted in FY09-10 was the first year this service was measured.					
Percent of lane miles that are assessed in satisfactory or better condition	N/A	N/A	80%	80%	80%
<i>Median for CPM cities 25K-100K</i>	85%	90%	80%		
Overall pavement condition index	72	72	72	71	71

PUBLIC WORKS		FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
		ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
210 ROADWAY MAINTENANCE							
PERSONAL SERVICES							
01	Salaries	\$ 756,527	\$ 754,960	\$ 760,356	\$ 703,197	\$ (51,763)	\$ 724,293
02	Overtime	65,946	40,000	70,000	42,000	2,000	43,260
03	Part-time	16,446	17,000	15,000	17,600	600	18,128
04	Witness fees	-	-	-	-	-	-
06	FICA	63,187	62,115	64,670	58,354	(3,761)	60,105
07	Retirement - IPERS	54,418	60,891	55,219	55,517	(5,374)	57,738
08	Pension	-	-	-	-	-	-
09	Group insurance	213,683	224,367	224,367	192,722	(31,645)	196,576
11	Allowance	-	-	-	-	-	-
Sub-Total		\$ 1,170,207	\$ 1,159,333	\$ 1,189,612	\$ 1,069,390	\$ (89,943)	\$ 1,100,100
CONTRACTUAL AND SUPPLY SERVICES							
21	Advertising	\$ 492	\$ -	\$ -	\$ -	\$ -	\$ -
23	Professional services	1,045	-	500	-	-	-
24	Contributions to other agencies	-	39,189	38,857	23,857	(15,332)	39,000
27	Data processing	-	-	-	12,960	12,960	12,960
28	Dues and memberships	-	-	-	-	-	-
29	Insurance	-	-	-	-	-	-
32	Uniforms and laundry	11,792	11,650	11,650	11,000	(650)	13,225
35	Printing and copying	-	-	-	-	-	-
40	Building and grounds maint.	105	-	107	-	-	-
41	Vehicle and equipment maint.	13,696	13,000	13,000	13,000	-	15,000
46	Training and development	1,364	1,000	2,000	1,700	700	1,700
48	Utility service	27,642	28,350	28,000	29,000	650	30,000
49	Petty cash	-	-	-	-	-	-
51	Maintenance supplies	470,122	482,550	460,000	490,340	7,790	510,000
54	Minor equipment	1,440	3,600	3,600	4,500	900	5,000
55	DARE expenditures	-	-	-	-	-	-
56	Vehicle maintenance supplies	47,069	45,000	40,000	44,000	(1,000)	42,000
57	Vehicle operation supplies	76,154	96,600	90,000	93,000	(3,600)	93,000
58	Office supplies	-	-	-	-	-	-
59	Operating supplies	10,336	11,000	11,000	10,400	(600)	10,500
60	Safety and medical supplies	3,730	3,500	3,500	3,000	(500)	3,000
61	Refunds	-	-	-	-	-	-
Sub-total		\$ 664,987	\$ 735,439	\$ 702,214	\$ 736,757	\$ 1,318	\$ 775,385
CAPITAL OUTLAY							
71	Equipment	\$ 3,055	\$ -	\$ -	\$ -	\$ -	\$ 5,000
72	Furniture and fixtures	-	-	-	-	-	-
73	Equipment replacement fund	271,586	273,382	273,382	272,726	(656)	273,785
74	Office equipment	-	-	-	-	-	-
75	Operating equipment	20,590	-	-	-	-	10,000
76	Property improvements	269,799	232,800	201,055	241,000	8,200	249,500
77	Economic development	-	-	-	-	-	-
79	Books, films and recordings	-	-	-	-	-	-
97	Transfers out	-	-	-	40,000	40,000	-
Sub-total		\$ 565,030	\$ 506,182	\$ 474,437	\$ 553,726	\$ 47,544	\$ 538,285
91	Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Contingency	-	-	-	-	-	-
ROADWAY MAINTENANCE		\$ 2,400,224	\$ 2,400,954	\$ 2,366,263	\$ 2,359,873	\$ (41,081)	\$ 2,413,770

FUNCTION: Public Works
ACTIVITY: Roadway Maintenance

Activity Notes

Object	Description	Amount
01	Supervisor, Mechanic, Heavy Equipment Operators (2), Light Equipment Operators (2), Laborers (8), ½ Laborer – other ½ in Storm Sewer, performance bonus	\$ 703,197
02	Overtime	\$ 42,000
03	Seasonal personnel (4) – 14 weeks	\$ 17,600
06	FICA	\$ 58,354
07	IPERS	\$ 55,517
09	Group insurance	\$ 192,722
24	Salt storage lease payment to Metro Waste Authority (2 nd of 5 pmts)	\$ 23,857
27	AVL Equipment Leasing	\$ 12,960
32	Uniforms, shop towels, coats, floor mats	\$ 11,000
41	Radio maintenance and installs	\$ 2,000
	Contract repairs or major component replacement	\$ 11,000
46	Seminars or special training	\$ 1,700
48	Water, electric and gas	\$ 29,000
51	Concrete (1,000 c.y.)	\$ 90,000
	Asphalt (2,200 tons)	\$ 162,800
	Crack sealing materials	\$ 25,000
	Various construction materials (dowels, epoxy, tack, snow fence, etc.)	\$ 17,500
	Aggregates	\$ 10,000
	Equipment rentals	\$ 5,000
	Brush grinding services	\$ 5,000
	Salt (2,300 tons)	\$ 138,000
	Calcium for snow and ice removal and dust control (20,000 gal.)	\$ 17,040
	Snow plow blades	\$ 15,000
	Construction signs	\$ 3,000
	Miscellaneous materials	\$ 2,000
54	Miscellaneous shop tools	\$ 4,500
56	Tires, batteries and wear items	\$ 7,000
	Maintenance parts	\$ 37,000
57	Fuel	\$ 85,000
	Oil, hydraulic fluid, coolant, grease	\$ 8,000
59	Shop supplies	\$ 6,000
	Towing	\$ 1,000
	Cylinder rental and propane	\$ 3,000
	Parts washer service agreement	\$ 400
60	First aid supplies and fire extinguishers	\$ 2,000

FUNCTION: Public Works
ACTIVITY: Roadway Maintenance

Object	Description	Amount
	Safety equipment	\$ 500
	Gloves and related safety items	\$ 500
73	Equipment Replacement Fund contribution	\$ 272,726
76	156 th Street Resurfacing (Meredith Dr. to Waterford Rd.)	\$ 241,000
97	Radio System Upgrade – transfer to Technology fund	\$ 40,000

FUNCTION: Public Works
ACTIVITY: Street Lighting

OVERVIEW: This activity provides for a safe transportation system for motorists and pedestrians by funding the energy costs for publicly-owned street lights.

STREET LIGHTING

FINANCIAL SUMMARY				
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	-	-	-	-
Contractual & supply service	496,062	520,000	520,000	535,000
Capital outlay	-	-	-	-
Total expenditures	\$ 496,062	\$ 520,000	\$ 520,000	\$ 535,000
Fees	-	-	-	-
Grants	-	-	-	-
Other	468,995	527,925	523,102	558,964
Total revenue	\$ 468,995	\$ 527,925	\$ 523,102	\$ 558,964
Net amount supported by property taxes	\$ (27,067)	\$ 7,925	\$ 3,102	\$ 23,964

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ↑ An increase of \$15,000 in utilities reflects newly constructed street lights being in service as a result of arterial street reconstruction.

FUTURE BUDGET CONSIDERATIONS:

- ❖ MidAmerican Energy has yet to indicate whether rate increases are anticipated.

FUNCTION: Public Works
ACTIVITY: Street Lighting

GOALS AND PERFORMANCE OBJECTIVES

GOAL: To enhance public safety through the management of an effective street lighting system.

PERFORMANCE OBJECTIVES:

1. Evaluate requests for street lighting to ensure compliance with applicable standards and specifications and City plans and policies.
2. Annually inspect a portion of the street light system to ensure that the inventory is current and accurate.
3. Promptly forward street lighting repair requests to MidAmerican Energy.

PERFORMANCE MEASURES

	<u>06-07</u> <u>Actual</u>	<u>07-08</u> <u>Actual</u>	<u>08-09</u> <u>Actual</u>	<u>09-10</u> <u>Estimate</u>	<u>10-11</u> <u>Target</u>
<u>Workload Measures</u>					
Percentage of street lights inventoried	100%	100%	100%	100%	100%
<u>Outcome Measures</u>					
Citizen survey satisfaction rating for street lighting	86%	N/A	N/A	76%	>95%

PUBLIC WORKS		FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
		ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
230 STREET LIGHTING							
PERSONAL SERVICES							
01	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02	Overtime	-	-	-	-	-	-
03	Part-time	-	-	-	-	-	-
04	Witness fees	-	-	-	-	-	-
06	FICA	-	-	-	-	-	-
07	Retirement - IPERS	-	-	-	-	-	-
08	Pension	-	-	-	-	-	-
09	Group insurance	-	-	-	-	-	-
11	Allowance	-	-	-	-	-	-
Sub-Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRACTUAL AND SUPPLY SERVICES							
21	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	Professional services	-	-	-	-	-	-
24	Contributions to other agencies	-	-	-	-	-	-
27	Data processing	-	-	-	-	-	-
28	Dues and memberships	-	-	-	-	-	-
29	Insurance	-	-	-	-	-	-
32	Uniforms and laundry	-	-	-	-	-	-
35	Printing and copying	-	-	-	-	-	-
40	Building and grounds maint.	2,463	2,000	2,000	2,000	-	2,000
41	Vehicle and equipment maint.	-	-	-	-	-	-
46	Training and development	-	-	-	-	-	-
48	Utility service	493,599	518,000	518,000	533,000	15,000	548,000
49	Petty cash	-	-	-	-	-	-
51	Maintenance supplies	-	-	-	-	-	-
54	Minor equipment	-	-	-	-	-	-
55	DARE expenditures	-	-	-	-	-	-
56	Vehicle maintenance supplies	-	-	-	-	-	-
57	Vehicle operation supplies	-	-	-	-	-	-
58	Office supplies	-	-	-	-	-	-
59	Operating supplies	-	-	-	-	-	-
60	Safety and medical supplies	-	-	-	-	-	-
61	Refunds	-	-	-	-	-	-
Sub-total		\$ 496,062	\$ 520,000	\$ 520,000	\$ 535,000	\$ 15,000	\$ 550,000
CAPITAL OUTLAY							
71	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72	Furniture and fixtures	-	-	-	-	-	-
73	Equipment replacement fund	-	-	-	-	-	-
74	Office equipment	-	-	-	-	-	-
75	Operating equipment	-	-	-	-	-	-
76	Property improvements	-	-	-	-	-	-
77	Economic development	-	-	-	-	-	-
79	Books, films and recordings	-	-	-	-	-	-
97	Transfers out	-	-	-	-	-	-
Sub-total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
91	Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Contingency	-	-	-	-	-	-
STREET LIGHTING		\$ 496,062	\$ 520,000	\$ 520,000	\$ 535,000	\$ 15,000	\$ 550,000

FUNCTION: Public Works
ACTIVITY: Street Lighting

Activity Notes

Object	Description	Amount
40	Street light maintenance	\$ 2,000
48	Energy cost for existing street light system	\$ 533,000

OVERVIEW: This activity contributes to a safe street system for motorists and pedestrians by providing timely street painting and sign maintenance.

TRAFFIC SAFETY

	FINANCIAL SUMMARY			
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	63,117	65,283	66,124	71,807
Contractual & supply service	84,088	66,400	66,800	71,000
Capital outlay	-	-	-	-
Total expenditures	\$ 147,205	\$ 131,683	\$ 132,924	\$ 142,807
Fees	-	-	-	-
Grants	-	-	-	-
Other	139,173	133,690	133,717	149,204
Total revenue	\$ 139,173	\$ 133,690	\$ 133,717	\$ 149,204
Net amount supported by property taxes	\$ (8,032)	\$ 2,007	\$ 793	\$ 6,397

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ↑ A net increase of \$6,500 in full-time salary and benefit costs, which reflects normal increases for existing staff.
- ↑ An increase of \$2,400 for signal maintenance and energy costs due to and increased inventory of signals.

FUTURE BUDGET CONSIDERATIONS:

- ❖ New sign retroreflectivity standards will require a sign improvement program to take place over the next five years. It is anticipated that approximately \$5,000 annually will be required to upgrade the existing sign system.
- ❖ In LED retrofitting program began in 2002. Depending on the type of signal, the expected life of the LED bulb is seven to twelve years. It is estimated that \$3,000 per year will be necessary to replace LED signals. Despite this, the energy and maintenance savings realized from utilizing LED technology is well over 50% versus traditional incandescent bulbs.
- ❖ The Department of Engineering and Public Works has taken over a considerable amount of signal and interconnect maintenance. This includes signal timing, troubleshooting and fiber locates. This will enable maintenance cost to remain stable despite the increased inventory of signals.

FUNCTION: Public Works
ACTIVITY: Traffic Safety

GOALS AND PERFORMANCE OBJECTIVES

GOAL: Provide motorists in the City of Urbandale with clearly marked pavement lines.

PERFORMANCE OBJECTIVES

1. Paint all lane lines clearly and accurately in the spring within ten working days when pavement and air temperatures allow.
2. Paint all lane lines clearly and accurately in the fall.
3. Paint all intersections clearly and accurately between July 1 and August 15.

GOAL: Provide a safe street system based on properly maintained traffic control devices.

PERFORMANCE OBJECTIVES

1. In the event signs are damaged, replace all essential signs within two hours of notification and other regulatory signs within three days.
2. Replace at least 500 substandard signs.
3. Periodically inspect all signals and interconnects and cooperate with private contractor to assure all are performing optimally.
4. Now that the LED project is complete, monitor savings and life cycle costs.
5. Continue upgrading traffic control devices to new state and federal standards.

PERFORMANCE MEASURES

	<u>06-07</u> <u>Actual</u>	<u>07-08</u> <u>Actual</u>	<u>08-09</u> <u>Actual</u>	<u>09-10</u> <u>Estimate</u>	<u>10-11</u> <u>Target</u>
<u>Workload Measures</u>					
Number of times lane lines painted	2	1.6	2	1.8	2
Number of times other markings painted	1	1	1	1	1
Hours spent on street painting	1,711	1,363	1,411	1,400	1,500
Signs erected, replaced and repaired	821	631	872	900	1,000
Hours spent on sign maintenance	1,593	1,263	1,864	1,500	1,400
<u>Efficiency Measures</u>					
Staff hours per sign	1.94	2.38	2.14	1.56	1.50
Staff hour per gallon of paint	1.11	1.10	1.07	1.05	1.00
<u>Outcome Measures</u>					
Citizen survey satisfaction rating for traffic signal timing.	74%	N/A	N/A	80%	>90%

PUBLIC WORKS		FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
		ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
240 TRAFFIC SAFETY							
PERSONAL SERVICES							
01	Salaries	\$ 42,874	\$ 45,249	\$ 45,009	\$ 46,928	\$ 1,679	\$ 48,336
02	Overtime	-	-	-	-	-	-
03	Part-time	5,676	4,450	5,867	4,400	(50)	4,532
04	Witness fees	-	-	-	-	-	-
06	FICA	3,714	3,802	3,892	3,927	125	4,044
07	Retirement - IPERS	2,929	3,462	3,036	3,261	(201)	3,392
08	Pension	-	-	-	-	-	-
09	Group insurance	7,924	8,320	8,320	13,291	4,971	13,557
11	Allowance	-	-	-	-	-	-
Sub-Total		\$ 63,117	\$ 65,283	\$ 66,124	\$ 71,807	\$ 6,524	\$ 73,861
CONTRACTUAL AND SUPPLY SERVICES							
21	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	Professional services	-	-	-	-	-	-
24	Contributions to other agencies	-	-	-	-	-	-
27	Data processing	-	-	-	-	-	-
28	Dues and memberships	-	-	-	-	-	-
29	Insurance	-	-	-	-	-	-
32	Uniforms and laundry	-	-	-	-	-	-
35	Printing and copying	-	-	-	-	-	-
40	Building and grounds maint.	13,487	13,100	12,500	15,500	2,400	17,500
41	Vehicle and equipment maint.	-	-	-	-	-	-
46	Training and development	-	-	-	-	-	-
48	Utility service	16,448	17,300	17,300	18,500	1,200	19,600
49	Petty cash	-	-	-	-	-	-
51	Maintenance supplies	53,570	35,000	35,000	35,000	-	42,000
54	Minor equipment	-	-	-	-	-	-
55	DARE expenditures	-	-	-	-	-	-
56	Vehicle maintenance supplies	583	1,000	2,000	2,000	1,000	2,000
57	Vehicle operation supplies	-	-	-	-	-	-
58	Office supplies	-	-	-	-	-	-
59	Operating supplies	-	-	-	-	-	-
60	Safety and medical supplies	-	-	-	-	-	-
61	Refunds	-	-	-	-	-	-
Sub-total		\$ 84,088	\$ 66,400	\$ 66,800	\$ 71,000	\$ 4,600	\$ 81,100
CAPITAL OUTLAY							
71	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72	Furniture and fixtures	-	-	-	-	-	-
73	Equipment replacement fund	-	-	-	-	-	-
74	Office equipment	-	-	-	-	-	-
75	Operating equipment	-	-	-	-	-	-
76	Property improvements	-	-	-	-	-	-
77	Economic development	-	-	-	-	-	-
79	Books, films and recordings	-	-	-	-	-	-
97	Transfers out	-	-	-	-	-	-
Sub-total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
91	Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Contingency	-	-	-	-	-	-
TRAFFIC SAFETY		\$ 147,205	\$ 131,683	\$ 132,924	\$ 142,807	\$ 11,124	\$ 154,961

FUNCTION: Public Works

ACTIVITY: Traffic Safety

Activity Notes

Object	Description	Amount
01	Light Equipment Operator	\$ 46,928
03	Seasonal personnel (1) – 14 weeks	\$ 4,400
06	FICA	\$ 3,927
07	IPERS	\$ 3,261
09	Group insurance	\$ 13,291
40	Signal maintenance contract (42 signals 100%, 12 signals 50%)	\$ 15,000
	City of Clive - Hickman Road signal maintenance	\$ 500
48	Traffic signal electrical service (43 signals @ 100%, 12 signals @ 50%)	\$ 18,500
51	Signs	\$ 14,000
	Posts, brackets, miscellaneous hardware	\$ 7,000
	Street painting materials	\$ 14,000
56	Paint machine maintenance	\$ 2,000

FUNCTION: Public Works
ACTIVITY: Engineering Services

OVERVIEW: This activity provides engineering review and inspection of all new infrastructures in Urbandale and assures that it is built according to approved plans and specifications. This activity also supports all infrastructure mapping and record keeping for the City.

ENGINEERING SERVICES

	FINANCIAL SUMMARY			
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	461,717	488,961	467,065	498,315
Contractual & supply service	30,153	47,550	35,303	40,250
Capital outlay	16,286	16,465	16,176	16,286
Total expenditures	\$ 508,156	\$ 552,976	\$ 518,544	\$ 554,851
Fees	34,028	55,000	35,000	40,000
Grants	-	-	-	-
Other	37,175	33,845	32,976	31,462
Total revenue	\$ 71,203	\$ 88,845	\$ 67,976	\$ 71,462
<i>Net amount supported by property taxes</i>	\$ 436,953	\$ 464,131	\$ 450,568	\$ 483,389

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ↑ An increase of \$9,400 in full-time salary and benefit costs, resulting from normal increases for existing staff.

FUTURE BUDGET CONSIDERATIONS:

- ❖ A large portion of this budget is related to salary and vehicle expenses. This budget is closely tied to the amount of development that occurs in the City.

FUNCTION: Public Works
ACTIVITY: Engineering Services

GOALS AND PERFORMANCE OBJECTIVES

GOAL: To provide a sound public utility and street system through appropriate engineering review and inspection of all public improvement projects.

PERFORMANCE OBJECTIVES:

1. Prepare plans and specifications, identify funding sources, and estimate construction timeframes for the City's Capital Improvements Program.
2. Review all rezonings, platting, public improvement projects, and site plans to ensure that proposed projects conform to applicable standards and specifications.
3. Develop and implement inventories and maintenance schedules for the City's infrastructure assets.
4. Provide leadership and expertise to other City departments in the implementation of the geographic information system technologies.

PERFORMANCE MEASURES

	06-07	07-08	08-09	09-10	10-11
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Target</u>
<i><u>Workload Measures</u></i>					
Percentage of paved streets inspected	0%	100%	0%	100%	0%
Subdivision plans reviewed and inspected	14	5	5	3	5
Site plans reviewed and inspected	26	29	17	20	20
Residential sidewalk inspections	2,805	2,940	3,812	3,041	2,563
Utility locates	9,565	8,884	7,742	8,000	8,000
Traffic counts and intersection analyses	20	14	14	15	18

PUBLIC WORKS		FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
		ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
260 ENGINEERING SERVICES							
PERSONAL SERVICES							
01	Salaries	\$ 293,569	\$ 307,411	\$ 304,412	\$ 315,705	\$ 8,294	\$ 329,912
02	Overtime	40,911	40,000	25,000	40,000	-	40,000
03	Part-time	16,669	22,500	22,500	22,500	-	22,500
04	Witness fees	-	-	-	-	-	-
06	FICA	26,488	28,298	27,000	28,933	635	30,235
07	Retirement - IPERS	20,956	24,599	22,000	24,721	122	25,090
08	Pension	-	-	-	-	-	-
09	Group insurance	63,003	66,153	66,153	66,456	303	70,000
11	Allowance	121	-	-	-	-	-
Sub-Total		\$ 461,717	\$ 488,961	\$ 467,065	\$ 498,315	\$ 9,354	\$ 517,737
CONTRACTUAL AND SUPPLY SERVICES							
21	Advertising	\$ 9,069	\$ 100	\$ -	\$ 100	\$ -	\$ 100
23	Professional services	-	18,500	12,500	18,500	-	18,500
24	Contributions to other agencies	-	-	-	-	-	-
27	Data processing	-	-	-	-	-	-
28	Dues and memberships	-	4,000	3,900	-	(4,000)	4,000
29	Insurance	-	-	-	-	-	-
32	Uniforms and laundry	2,465	2,500	2,500	2,750	250	2,500
35	Printing and copying	321	-	-	-	-	-
40	Building and grounds maint.	-	-	-	-	-	-
41	Vehicle and equipment maint.	83	750	500	750	-	750
46	Training and development	3,440	2,700	2,500	2,700	-	2,700
48	Utility service	2,673	2,550	2,200	2,550	-	2,550
49	Petty cash	-	-	-	-	-	-
51	Maintenance supplies	-	-	-	-	-	-
54	Minor equipment	700	-	53	-	-	-
55	DARE expenditures	-	-	-	-	-	-
56	Vehicle maintenance supplies	1,527	1,000	750	1,000	-	1,000
57	Vehicle operation supplies	8,921	13,250	9,000	10,000	(3,250)	13,000
58	Office supplies	-	300	300	-	(300)	700
59	Operating supplies	954	1,800	1,000	1,800	-	1,800
60	Safety and medical supplies	-	100	100	100	-	100
61	Refunds	-	-	-	-	-	-
Sub-total		\$ 30,153	\$ 47,550	\$ 35,303	\$ 40,250	\$ (7,300)	\$ 47,700
CAPITAL OUTLAY							
71	Equipment	\$ 3,670	\$ 3,750	\$ 3,461	\$ -	\$ (3,750)	\$ 1,000
72	Furniture and fixtures	-	-	-	-	-	-
73	Equipment replacement fund	12,616	12,715	12,715	16,286	3,571	16,286
74	Office equipment	-	-	-	-	-	-
75	Operating equipment	-	-	-	-	-	-
76	Property improvements	-	-	-	-	-	-
77	Economic development	-	-	-	-	-	-
79	Books, films and recordings	-	-	-	-	-	-
97	Transfers out	-	-	-	-	-	-
Sub-total		\$ 16,286	\$ 16,465	\$ 16,176	\$ 16,286	\$ (179)	\$ 17,286
91	Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Contingency	-	-	-	-	-	-
ENGINEERING SERVICES		\$ 508,156	\$ 552,976	\$ 518,544	\$ 554,851	\$ 1,875	\$ 582,723

FUNCTION: Public Works
ACTIVITY: Engineering Services

Activity Notes

Object	Description	Amount
01	Senior Engineering Technician (3), Engineering Drafting Technician (2), performance bonus	\$ 315,705
02	Overtime	\$ 40,000
03	Part-time	\$ 22,500
06	FICA	\$ 28,933
07	IPERS	\$ 24,721
09	Group insurance	\$ 66,456
21	Advertising	\$ 100
23	Engineering studies/grant preparation	\$ 5,000
	Sylvan Ridge well monitoring	\$ 5,000
	Update of design standards	\$ 2,500
	Fiber optic work and supplies	\$ 5,000
	Traffic signal annual maintenance	\$ 1,000
32	Uniforms (5)	\$ 2,750
41	Emergency vehicle repairs	\$ 750
46	Software training	\$ 2,700
48	Inspector cell phones (5)	\$ 2,550
56	Vehicle maintenance and repair parts - batteries, tires, etc.	\$ 1,000
57	Gasoline and oil	\$ 10,000
59	Drafting supplies	\$ 600
	Field supplies (paint lath, flagging, etc.)	\$ 1,200
60	First aid supplies	\$ 100
73	Equipment Replacement Fund contribution	\$ 16,286

OVERVIEW: This activity contributes to a safe and attractive street system through periodic sweeping of all curb lanes.

STREET CLEANING

FINANCIAL SUMMARY				
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	92,598	96,284	95,133	-
Contractual & supply service	14,778	16,250	17,000	-
Capital outlay	-	-	-	-
Total expenditures	\$ 107,376	\$ 112,534	\$ 112,133	\$ -
Fees	-	-	-	-
Grants	-	-	-	-
Other	101,517	114,249	112,802	-
Total revenue	\$ 101,517	\$ 114,249	\$ 112,802	\$ -
Net amount supported by property taxes	\$ (5,859)	\$ 1,715	\$ 669	\$ -

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ❖ The Street Cleaning program can be funded by a Stormwater Utility, which the City is implementing in fiscal year 2010-2011. As a result, this department's full budget is being shifted to the Stormwater Utility Fund budget, located later in this section. This implementation will result in Road Use tax revenues being freed up for street maintenance activities.

FUTURE BUDGET CONSIDERATIONS:

- ❖ Stormwater regulations will continue to be more stringent, which will put an emphasis on the street cleaning program. This additional level of regulation will likely result in additional costs for this program.

PUBLIC WORKS		FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
		ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
270 STREET CLEANING							
PERSONAL SERVICES							
01	Salaries	\$ 66,721	\$ 69,151	\$ 68,694	\$ -	\$ (69,151)	\$ -
02	Overtime	-	-	-	-	-	-
03	Part-time	-	-	-	-	-	-
04	Witness fees	-	-	-	-	-	-
06	FICA	5,033	5,290	5,255	-	(5,290)	-
07	Retirement - IPERS	5,080	5,290	4,631	-	(5,290)	-
08	Pension	-	-	-	-	-	-
09	Group insurance	15,764	16,553	16,553	-	(16,553)	-
11	Allowance	-	-	-	-	-	-
Sub-Total		\$ 92,598	\$ 96,284	\$ 95,133	\$ -	\$ (96,284)	\$ -
CONTRACTUAL AND SUPPLY SERVICES							
21	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	Professional services	-	-	-	-	-	-
24	Contributions to other agencies	-	-	-	-	-	-
27	Data processing	-	-	-	-	-	-
28	Dues and memberships	-	-	-	-	-	-
29	Insurance	-	-	-	-	-	-
32	Uniforms and laundry	-	-	-	-	-	-
35	Printing and copying	-	-	-	-	-	-
40	Building and grounds maint.	-	-	-	-	-	-
41	Vehicle and equipment maint.	-	500	-	-	(500)	-
46	Training and development	-	-	-	-	-	-
48	Utility service	-	-	-	-	-	-
49	Petty cash	-	-	-	-	-	-
51	Maintenance supplies	-	-	-	-	-	-
54	Minor equipment	-	-	-	-	-	-
55	DARE expenditures	-	-	-	-	-	-
56	Vehicle maintenance supplies	5,725	5,500	8,000	-	(5,500)	-
57	Vehicle operation supplies	9,034	10,250	9,000	-	(10,250)	-
58	Office supplies	-	-	-	-	-	-
59	Operating supplies	-	-	-	-	-	-
60	Safety and medical supplies	19	-	-	-	-	-
61	Refunds	-	-	-	-	-	-
Sub-total		\$ 14,778	\$ 16,250	\$ 17,000	\$ -	\$ (16,250)	\$ -
CAPITAL OUTLAY							
71	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72	Furniture and fixtures	-	-	-	-	-	-
73	Equipment replacement fund	-	-	-	-	-	-
74	Office equipment	-	-	-	-	-	-
75	Operating equipment	-	-	-	-	-	-
76	Property improvements	-	-	-	-	-	-
77	Economic development	-	-	-	-	-	-
79	Books, films and recordings	-	-	-	-	-	-
97	Transfers out	-	-	-	-	-	-
Sub-total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
91	Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Contingency	-	-	-	-	-	-
STREET CLEANING		\$ 107,376	\$ 112,534	\$ 112,133	\$ -	\$ (112,534)	\$ -

SOVERVIEW: This activity contributes to the public health through the timely collection of solid waste, including garbage, yard waste and recyclables.

SOLID WASTE COLLECTION

FINANCIAL SUMMARY				
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	501,291	517,475	524,105	616,477
Contractual & supply service	891,981	977,686	871,224	945,528
Capital outlay	235,168	230,198	221,298	222,198
Total expenditures	\$ 1,628,440	\$ 1,725,359	\$ 1,616,627	\$ 1,784,203
Fees	1,407,392	1,718,280	1,717,000	1,751,000
Grants	125,339	97,000	-	-
Other	121,887	109,602	105,807	104,170
Total revenue	\$ 1,654,618	\$ 1,924,882	\$ 1,822,807	\$ 1,855,170
<i>Net amount supported by property taxes</i>	\$ (26,178)	\$ (199,523)	\$ (206,180)	\$ (70,967)

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ↑ An increase of \$99,000 in full-time salary and benefit costs, which reflects the shifting of a mechanic from the Roadway Maintenance budget and normal increases for existing staff.
- ↓ A decrease of \$24,800 in contributions to other agencies which reflects the cost savings realized from the container-based recycling program and lower landfill costs due to increased recycling participation.
- ↑ An increase of \$7,000 in vehicle and equipment maintenance due to the aging fleet of automated trucks.
- ↓ A decrease of \$18,100 in fuel costs due to price stabilization.
- ↓ A decrease of \$8,000 for the purchase of solid waste containers due to slowed growth in the number of new customers.

FUTURE BUDGET CONSIDERATIONS:

- ❖ A fee increase of \$1.00 per month in FY2011/12 and FY2013/14.
- ❖ The market for recycled materials is currently very poor. Therefore, the Curb It! reimbursement will be unstable and possible very poor in future years.
- ❖ Growth has slowed considerably and it is anticipated that the current staffing and equipment levels should remain stable for the next ten years.
- ❖ In the next two to four years, the inventory of solid waste containers purchased when automated collection was implemented in 2000 will approach the end of their life.

FUNCTION: Public Works
ACTIVITY: Solid Waste Collection

GOALS AND PERFORMANCE OBJECTIVES

Goal: To provide residents with a cost-efficient and reliable solid waste program with an emphasis on customer service.

PERFORMANCE OBJECTIVES:

1. Analyze route efficiency to optimize collection in an effort to provide the most cost-effective service.
2. Emphasize customer service and education in an effort to increase recycling and divert yard waste from the landfill.
3. Respond to all work requests as scheduled, or within one-half day of the request if immediate attention is required.
4. Plan for future growth of the City and the impact that growth may have on service levels.

FUNCTION: Public Works
ACTIVITY: Solid Waste Collection

PERFORMANCE MEASURES

	06-07	07-08	08-09	09-10	10-11
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Target</u>
<u>Workload Measures</u>					
Number of households	11,950	12,290	12,540	12,760	13,000
Tons of refuse collected	11,248	11,232	11,369	10,900	11,200
Tons of refuse per household	0.94	0.91	0.91	0.85	0.86
<i>Median for CPM cities 25-100K</i>	1.12	1.08	1.09		
Tons of recycling collected	2,968	3,126	2,941	3,200	3,300
Tons of recycling per household	0.25	0.25	0.23	0.25	0.25
<i>Median for CPM cities 25-100K</i>	0.24	0.24	0.20		
Recycling tonnage as a percentage of total refuse and recycling tonnage	21%	22%	21%	23%	23%
<i>Median for CPM cities 25-100K</i>	16%	12%	13%		
Tons of yard waste collected	2,463	2,325	2,684	2,800	2,700
Tons of yard waste per household	0.21	0.19	0.21	0.22	0.21
Bulk item/log and limb collections	865	910	940	950	950
<u>Efficiency Measures</u>					
Route efficiency (homes/hour for solid waste)	125	140	145	145	150
Route efficiency (homes/hour for yard waste)	210	220	220	220	220
Operating and maintenance expenditures:					
For refuse collection per ton	\$30.45	\$31.74	\$30.42	\$31.50	\$32.50
<i>Median for CPM cities 25-100K</i>	\$51.82	\$52.06	\$38.43		
For refuse collection per account	\$28.67	\$29.01	\$27.58	\$29.00	\$30.00
<i>Median for CPM cities 25-100K</i>	\$85.71	\$79.83	\$74.31		
For refuse collection & disposal per account	\$56.54	\$60.75	\$58.20	\$57.00	\$59.00
<i>Median for CPM cities 25-100K</i>	\$121.39	\$101.72	\$74.31		
For recycling services per account	\$28.86	\$29.74	\$30.92	\$27.72	\$28.69
<i>Median for CPM cities < 100K</i>	\$24.83	\$23.72	N/A		
<u>Outcome Measures</u>					
Citizen survey satisfaction ratings for:					
Refuse collection	95%	N/A	N/A	94%	95%
Recycling services	88%	N/A	N/A	93%	95%
Yard waste collection	91%	N/A	N/A	89%	95%
Participate in recycling*	N/A	N/A	N/A	94%	95%

*This survey question was first asked during the 2009 survey.

PUBLIC WORKS		FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
		ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
290 SOLID WASTE COLLECTION							
PERSONAL SERVICES							
01	Salaries	\$ 350,139	\$ 364,560	\$ 364,800	\$ 429,221	\$ 64,661	\$ 442,098
02	Overtime	19,479	13,000	22,000	14,000	1,000	14,420
03	Part-time	-	-	-	-	-	-
04	Witness fees	-	-	-	-	-	-
06	FICA	28,047	28,883	28,902	33,906	5,023	34,924
07	Retirement - IPERS	24,643	28,100	25,471	33,020	4,920	34,341
08	Pension	-	-	-	-	-	-
09	Group insurance	78,983	82,932	82,932	106,330	23,398	108,455
11	Allowance	-	-	-	-	-	-
Sub-Total		\$ 501,291	\$ 517,475	\$ 524,105	\$ 616,477	\$ 99,002	\$ 634,238
CONTRACTUAL AND SUPPLY SERVICES							
21	Advertising	\$ -	\$ 200	\$ 200	\$ 200	\$ -	\$ 200
23	Professional services	-	-	50	-	-	-
24	Contributions to other agencies	754,249	803,936	725,024	779,108	(24,828)	820,000
27	Data processing	961	4,000	3,120	4,320	320	4,320
28	Dues and memberships	-	-	-	-	-	-
29	Insurance	-	-	-	-	-	-
32	Uniforms and laundry	3,520	4,200	4,200	4,400	200	4,600
35	Printing and copying	845	1,200	1,200	1,200	-	1,200
40	Building and grounds maint.	30	-	-	-	-	-
41	Vehicle and equipment maint.	6,006	7,250	12,000	10,000	2,750	10,000
46	Training and development	470	-	-	-	-	-
48	Utility service	-	-	-	-	-	-
49	Petty cash	-	-	-	-	-	-
51	Maintenance supplies	237	-	130	-	-	-
54	Minor equipment	461	1,000	1,500	1,000	-	1,000
55	DARE expenditures	-	-	-	-	-	-
56	Vehicle maintenance supplies	22,690	30,000	30,000	37,000	7,000	38,000
57	Vehicle operation supplies	96,126	118,100	86,000	100,000	(18,100)	98,000
58	Office supplies	-	-	-	-	-	-
59	Operating supplies	6,311	7,300	7,300	7,800	500	7,500
60	Safety and medical supplies	75	500	500	500	-	500
61	Refunds	-	-	-	-	-	-
Sub-total		\$ 891,981	\$ 977,686	\$ 871,224	\$ 945,528	\$ (32,158)	\$ 985,320
CAPITAL OUTLAY							
71	Equipment	\$ 2,056	\$ -	\$ -	\$ -	\$ -	\$ -
72	Furniture and fixtures	43,446	44,000	35,100	36,000	(8,000)	40,000
73	Equipment replacement fund	189,666	186,198	186,198	186,198	-	178,186
74	Office equipment	-	-	-	-	-	-
75	Operating equipment	-	-	-	-	-	-
76	Property improvements	-	-	-	-	-	-
77	Economic development	-	-	-	-	-	-
79	Books, films and recordings	-	-	-	-	-	-
97	Transfers out	-	-	-	-	-	-
Sub-total		\$ 235,168	\$ 230,198	\$ 221,298	\$ 222,198	\$ (8,000)	\$ 218,186
91	Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Contingency	-	-	-	-	-	-
SOLID WASTE COLLECTION		\$ 1,628,440	\$ 1,725,359	\$ 1,616,627	\$ 1,784,203	\$ 58,844	\$ 1,837,744

FUNCTION: Public Works
ACTIVITY: Solid Waste Collection

Activity Notes

Object	Description	Amount
01	Supervisor, Mechanic, Waste Collection Operators (6)	\$ 429,221
02	Overtime	\$ 14,000
06	FICA	\$ 33,906
07	IPERS	\$ 33,020
09	Group insurance	\$ 106,330
21	Informational advertisements and brochures	\$ 200
24	Landfill and transfer station charges	\$ 358,400
	Curb It! Recycling program	\$ 375,708
	Appliance disposal	\$ 4,000
	Bulk item collection (annual)	\$ 41,000
27	AVL operation fees	\$ 4,320
32	Uniform allowance for employees (6)	\$ 4,400
35	Spring clean-up mailing and solid waste brochures	\$ 1,200
41	Contracted repairs	\$ 10,000
54	Miscellaneous tools	\$ 1,000
56	Wear items (tires, batteries, etc.)	\$ 10,000
	Repair parts for eight vehicles	\$ 27,000
57	Fuel	\$ 95,000
	Oil, hydraulic fluid, coolant, grease	\$ 5,000
59	Miscellaneous supplies	\$ 1,000
	Vehicle washing	\$ 6,000
	Towing	\$ 800
60	Safety equipment	\$ 500
72	Solid waste containers	\$ 36,000
73	Equipment Replacement Fund contribution	\$ 186,198



OVERVIEW: This activity contributes to the public health through the installation and maintenance of an effective sanitary sewer system.

SANITARY SEWERS

FINANCIAL SUMMARY				
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	161,946	169,455	169,830	142,163
Contractual & supply service	38,266	50,425	38,437	50,300
Capital outlay	99,835	106,748	114,397	106,748
Total expenditures	\$ 300,047	\$ 326,628	\$ 322,664	\$ 299,211
Fees	-	-	-	-
Grants	-	-	-	-
Other	444,733	379,892	371,282	370,051
Total revenue	\$ 444,733	\$ 379,892	\$ 371,282	\$ 370,051
<i>Net amount supported by property taxes</i>	\$ (144,686)	\$ (53,264)	\$ (48,618)	\$ (70,840)

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ↓ A decrease of \$27,300 in personnel costs due to a pending retirement and the redistribution of health insurance premiums.

FUTURE BUDGET CONSIDERATIONS:

- ❖ The overall condition of the sanitary sewer collection system has improved significantly over the last ten years due to aggressive funding by both Sewer Districts. Therefore, the Property Improvement budget is expected to remain stable or even decrease in subsequent years.
- ❖ The Wastewater Reclamation Authority has completed a Facility Plan Update that outlines the needs of the agency for the next 20 year and beyond. Implementation of the Facility Plan Update may impact both governance and funding in the future.

FUNCTION: Public Works
ACTIVITY: Sanitary Sewer and Wastewater

GOALS AND PERFORMANCE OBJECTIVES

GOAL: To improve the condition of the collection system through cleaning, structure maintenance and rehabilitation.

PERFORMANCE OBJECTIVES:

1. Routinely clean at least 350,000 linear feet of sanitary sewer line. This would enable the City of Urbandale to clean each line every 3.0 years.
2. Isolate problem areas and televise 25,000 feet of sanitary sewer line. Using the results, develop a maintenance program that utilizes lining, excavation repairs or other rehabilitation methods.
3. Inspect 200 sanitary manholes and develop a maintenance plan to maintain structural integrity and eliminate infiltration.

PERFORMANCE MEASURES

	<u>06-07</u> <u>Actual</u>	<u>07-08</u> <u>Actual</u>	<u>08-09</u> <u>Actual</u>	<u>09-10</u> <u>Estimate</u>	<u>10-11</u> <u>Target</u>
<i><u>Workload Measures</u></i>					
Linear feet of lines maintained	950,000	960,000	985,000	1,000,000	1,000,000
Linear feet of lines cleaned	296,846	213,967	353,954	350,000	350,000
Number of structures repaired	57	34	64	60	60
<i><u>Efficiency Measures</u></i>					
Linear feet cleaned per FTE	347,658	378,445	426,056	400,000	400,000
Structures repaired per FTE	141	144	158	150	150
<i><u>Outcome Measures</u></i>					
Average years between cleaning	3.23	4.49	2.78	2.86	2.86
Sanitary sewer backups	5	3	1	2	3
Citizen survey satisfaction rating for sewer services	88%	N/A	N/A	94%	95%

PUBLIC WORKS		FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
		ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
291 SANITARY SEWERS							
PERSONAL SERVICES							
01	Salaries	\$ 101,540	\$ 105,023	\$ 104,525	\$ 99,286	\$ (5,737)	\$ 102,761
02	Overtime	4,134	4,000	8,000	4,000	-	4,140
03	Part-time	9,063	9,400	8,000	8,800	(600)	9,108
04	Witness fees	-	-	-	-	-	-
06	FICA	8,770	9,059	8,838	8,575	(484)	8,875
07	Retirement - IPERS	6,965	8,925	7,419	8,211	(714)	8,540
08	Pension	-	-	-	-	-	-
09	Group insurance	31,474	33,048	33,048	13,291	(19,757)	27,114
11	Allowance	-	-	-	-	-	-
Sub-Total		\$ 161,946	\$ 169,455	\$ 169,830	\$ 142,163	\$ (27,292)	\$ 160,538
CONTRACTUAL AND SUPPLY SERVICES							
21	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	Professional services	12,947	16,500	15,344	16,460	(40)	16,500
24	Contributions to other agencies	-	-	-	-	-	-
27	Data processing	-	-	-	1,440	1,440	1,440
28	Dues and memberships	-	-	-	-	-	-
29	Insurance	-	-	-	-	-	-
32	Uniforms and laundry	1,084	1,100	1,100	1,100	-	1,150
35	Printing and copying	-	-	-	-	-	-
40	Building and grounds maint.	-	-	-	-	-	-
41	Vehicle and equipment maint.	4,830	3,000	1,000	3,000	-	3,000
46	Training and development	180	400	400	400	-	400
48	Utility service	1,316	1,575	1,593	1,600	25	1,700
49	Petty cash	-	-	-	-	-	-
51	Maintenance supplies	5,833	10,000	5,000	10,000	-	10,000
54	Minor equipment	134	1,000	1,000	1,000	-	1,000
55	DARE expenditures	-	-	-	-	-	-
56	Vehicle maintenance supplies	4,107	5,000	5,000	5,000	-	5,000
57	Vehicle operation supplies	7,366	11,350	7,000	9,300	(2,050)	10,000
58	Office supplies	-	-	-	-	-	-
59	Operating supplies	117	-	500	500	500	500
60	Safety and medical supplies	352	500	500	500	-	500
61	Refunds	-	-	-	-	-	-
Sub-total		\$ 38,266	\$ 50,425	\$ 38,437	\$ 50,300	\$ (125)	\$ 51,190
CAPITAL OUTLAY							
71	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72	Furniture and fixtures	-	-	-	-	-	-
73	Equipment replacement fund	6,348	6,748	6,748	6,748	-	6,752
74	Office equipment	-	-	-	-	-	-
75	Operating equipment	-	-	-	-	-	-
76	Property improvements	93,487	100,000	107,649	100,000	-	100,000
77	Economic development	-	-	-	-	-	-
79	Books, films and recordings	-	-	-	-	-	-
97	Transfers out	-	-	-	-	-	-
Sub-total		\$ 99,835	\$ 106,748	\$ 114,397	\$ 106,748	\$ -	\$ 106,752
91	Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Contingency	-	-	-	-	-	-
SANITARY SEWERS		\$ 300,047	\$ 326,628	\$ 322,664	\$ 299,211	\$ (27,417)	\$ 318,480

FUNCTION: Public Works
ACTIVITY: Sanitary Sewer and Wastewater

Activity Notes

Object	Description	Amount
01	Sewer System Operator II, Sewer Operator I	\$ 99,286
02	Overtime	\$ 4,000
03	Seasonal Laborers (2)	\$ 8,800
06	FICA	\$ 8,575
07	IPERS	\$ 8,211
09	Group insurance	\$ 13,291
23	Television survey of sanitary sewer lines	\$ 15,000
	Mowing	\$ 1,460
27	AVL Leasing Fees	\$ 1,440
32	Uniform allowance	\$ 1,100
41	Merle Hay Road lift station repairs	\$ 2,000
	Outside contractor	\$ 1,000
46	Waste water technical training	\$ 400
48	Electric service, telephone	\$ 1,600
51	Castings, adjusting rings, concrete	\$ 10,000
54	Tools	\$ 1,000
56	Maintenance items for four vehicles	\$ 1,000
	Jet machine replacement parts	\$ 4,000
57	Fuel	\$ 8,500
	Oil, hydraulic fluid, coolant, grease	\$ 800
59	Operating supplies	\$ 500
60	Safety equipment	\$ 500
73	Equipment Replacement Fund contribution	\$ 6,748
76	Sewer lining program	\$ 80,000
	Manhole rehabilitation program	\$ 20,000

FUNCTION: Public Works
ACTIVITY: Storm Water Utility Fund

OVERVIEW: This activity provides for the pollution preventions program, street cleaning program and maintenance of the storm sewer system, street drainage system.

STORM WATER UTILITY FUND (Storm Sewers Dept prior to FY11)

	FINANCIAL SUMMARY			
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	26,221	31,919	29,006	252,843
Contractual & supply service	43,433	58,000	58,000	38,590
Capital outlay	29,626	-	-	95,104
Total expenditures	\$ 99,280	\$ 89,919	\$ 87,006	\$ 386,537
Fees	-	-	-	400,000
Grants	-	-	-	-
Other	7,263	5,504	5,533	-
Total revenue	\$ 7,263	\$ 5,504	\$ 5,533	\$ 400,000
<i>Net amount supported by stormwater fees</i>	\$ 92,017	\$ 84,415	\$ 81,473	\$ (13,463)

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ❖ There are no new expenses related to the creation of a Storm Water Utility. Previously the activity was funded by the Storm Sewer, Street Cleaning and Engineering and Public Works Administration department budgets, and accordingly, the budgets for each of these respective departments has been reduced by the amount of storm water activity previously accounted for in that division.
- ↑ Revenues are expected to exceed the actual budget for this activity. As a separate fund, this excess will accumulate as fund balance, which will be used to fund larger storm water improvement projects throughout the City if future years.

FUTURE BUDGET CONSIDERATIONS:

- ❖ Compliance with Phase II Stormwater Regulations may require additional staffing and resources to be allocated to this activity in the future.
- ❖ Currently \$50,000 annually is dedicated to improvement of the storm sewer and creek systems. In order to maintain the quality of the asset, additional funding for property improvements will be necessary.

FUNCTION: Public Works
ACTIVITY: Storm Water Utility Fund

GOALS AND PERFORMANCE OBJECTIVES

GOAL: To protect the City's infrastructure investment and to protect private property by providing an efficient, well-maintained system for the removal of storm water runoff.

PERFORMANCE OBJECTIVES:

1. Maintain the infrastructure and natural drainage ways of the storm sewer system to effectively remove storm water runoff.
2. Design and implement appropriate inventory, evaluation, and repair prioritization programs to ensure that storm sewer infrastructure is properly maintained.
3. Extend the useful life of the storm sewer infrastructure through effective preventive maintenance procedures.
4. Ensure that the storm sewer system capacity is appropriate by conducting periodic engineering reviews of the system.

GOAL: To protect the public health and the environment by providing an efficient, well-maintained system for the removal of storm water runoff.

PERFORMANCE OBJECTIVES:

1. Monitor and comply with storm water regulations related to the National Pollutant Discharge Elimination System (NPDES) Phase II.
2. Maintain the storm sewer system to minimize flooding, ponding, or dangerous conditions.

GOAL: To provide a safe and attractive street system based on an effective street cleaning program.

PERFORMANCE OBJECTIVES

1. Sweep arterial streets on a monthly basis (weather dependent) and residential streets twice in the summer and once in the spring and fall.
2. With the assistance of contractors, improve efforts in keeping areas under construction clean and swept.
3. Comply with Phase II Stormwater Regulations.

FUNCTION: Public Works
ACTIVITY: Storm Water Utility Fund

PERFORMANCE MEASURES

	<u>06-07</u> <u>Actual</u>	<u>07-08</u> <u>Actual</u>	<u>08-09</u> <u>Actual</u>	<u>09-10</u> <u>Estimate</u>	<u>10-11</u> <u>Target</u>
<i><u>Workload Measures</u></i>					
Percentage of structures inspected	25%	25%	25%	25%	25%
Storm sewer repairs	49	70	98	100	100
Number of lane miles swept	1,864	2,054	2,538	2,800	2,600
<i><u>Efficiency Measures</u></i>					
Hours per storm sewer repair	37.7	12.9	19.1	18	18
Street sweeping expenditures					
Per linear mile swept	\$45.20	\$47.23	\$40.02	\$40.00	\$40.00
<i>Mean for CPM cities 25-100K</i>	\$36.42	\$35.63	\$30.73		
Per capita *	\$2.35	\$2.70	\$2.65	\$2.75	\$2570
<i>Mean for CPM cities 25-100K</i>	\$2.64	\$3.15	\$3.05		
<i><u>Outcome Measures</u></i>					
NPDES violations	0	0	0	0	0
Citizen survey satisfaction rating for storm drains	83%	N/A	N/A	80%	95%
Citizen survey satisfaction rating for street cleaning services.	73%	N/A	N/A	75%	>90%
<i>Mean for CPM cities 25-100K</i>	86%	93%	63%		

* 2005 special census data used starting in FY2006/07

PUBLIC WORKS		FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
		ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
STORM WATER UTILITY FUND (Storm Sewers Dept prior to FY11)							
PERSONAL SERVICES							
01	Salaries	\$ 15,912	\$ 20,467	\$ 18,097	\$ 132,801	\$ 112,334	\$ 136,785
02	Overtime	-	-	-	-	-	-
03	Part-time	-	-	-	63,000	63,000	58,000
04	Witness fees	-	-	-	-	-	-
06	FICA	1,217	1,566	1,384	10,159	8,593	10,464
07	Retirement - IPERS	1,168	1,566	1,205	9,668	8,102	10,055
08	Pension	-	-	-	-	-	-
09	Group insurance	7,924	8,320	8,320	37,215	28,895	37,960
11	Allowance	-	-	-	-	-	-
Sub-Total		\$ 26,221	\$ 31,919	\$ 29,006	\$ 252,843	\$ 220,924	\$ 253,264
CONTRACTUAL AND SUPPLY SERVICES							
21	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	Professional services	15	1,000	1,000	1,000	-	1,000
24	Contributions to other agencies	-	-	-	-	-	-
27	Data processing	-	-	-	1,440	-	1,440
28	Dues and memberships	-	-	-	4,000	-	4,000
29	Insurance	-	-	-	-	-	-
32	Uniforms and laundry	-	-	-	1,650	-	1,725
35	Printing and copying	-	-	-	2,000	2,000	2,000
40	Building and grounds maint.	38,369	50,000	50,000	-	(50,000)	-
41	Vehicle and equipment maint.	-	-	-	1,000	1,000	1,000
46	Training and development	-	-	-	1,000	1,000	1,000
48	Utility service	-	-	-	-	-	-
49	Petty cash	-	-	-	-	-	-
51	Maintenance supplies	3,687	7,000	7,000	7,000	-	10,000
54	Minor equipment	-	-	-	-	-	-
55	DARE expenditures	-	-	-	-	-	-
56	Vehicle maintenance supplies	12	-	-	8,000	8,000	7,000
57	Vehicle operation supplies	-	-	-	10,500	10,500	10,500
58	Office supplies	-	-	-	-	-	-
59	Operating supplies	1,350	-	-	1,000	1,000	1,000
60	Safety and medical supplies	-	-	-	-	-	-
61	Refunds	-	-	-	-	-	-
Sub-total		\$ 43,433	\$ 58,000	\$ 58,000	\$ 38,590	\$ (26,500)	\$ 40,665
CAPITAL OUTLAY							
71	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72	Furniture and fixtures	-	-	-	-	-	-
73	Equipment replacement fund	-	-	-	45,104	45,104	45,104
74	Office equipment	-	-	-	-	-	-
75	Operating equipment	-	-	-	-	-	-
76	Property improvements	29,626	-	-	50,000	50,000	50,000
77	Economic development	-	-	-	-	-	-
79	Books, films and recordings	-	-	-	-	-	-
97	Transfers out	-	-	-	-	-	-
Sub-total		\$ 29,626	\$ -	\$ -	\$ 95,104	\$ 95,104	\$ 95,104
91	Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Contingency	-	-	-	-	-	-
STORM WATER UTILITY FUND (Storm		\$ 99,280	\$ 89,919	\$ 87,006	\$ 386,537	\$ 289,528	\$ 389,033

FUNCTION: Public Works
ACTIVITY: Stormwater Utility Fund

Activity Notes

Object	Description	Amount
01	½ Laborer – other ½ in Roadway Maintenance, 30% Staff Engineer – other 70% in Engineering and Public Works Administration, Light Equipment Operators (2)	\$ 132,801
06	FICA	\$ 10,159
07	IPERS	\$ 9,668
09	Group insurance	\$ 37,215
23	Television survey of storm sewer lines	\$ 1,000
27	AVL Leasing Fees	\$ 1,440
28	Stormwater Phase II regulations	\$ 4,000
32	Uniforms for three employees	\$ 1,650
35	Stormwater publications and educational materials	\$ 2,000
41	Contracted street sweeper repairs	\$ 1,000
46	Training	\$ 1,000
51	Intake maintenance supplies	\$ 5,000
	Storm sewer maintenance supplies	\$ 1,000
	Creek maintenance supplies	\$ 1,000
56	Street sweeper brooms	\$ 6,000
	Sweeper maintenance parts	\$ 2,000
57	Fuel	\$ 10,000
	Oil, hydraulic fluid, coolant, grease	\$ 500
59	Operating supplies	\$ 1,000
73	Equipment replacement fund contribution	\$ 45,104
76	Stormwater Improvement Program	\$ 50,000



OVERVIEW: This activity provides administrative support for the Engineering and Public Works Department.

ENGINEERING and PUBLIC WORKS ADMIN.

FINANCIAL SUMMARY				
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	ACTUAL	ADOPTED	REVISED	ADOPTED
Personal services	490,646	515,147	504,205	498,726
Contractual & supply service	95,085	128,410	104,774	115,690
Capital outlay	-	-	250	10,000
Total expenditures	\$ 585,731	\$ 643,557	\$ 609,229	\$ 624,416
Fees	3,655	1,750	1,500	1,750
Grants	3,836	-	426	-
Other	42,850	39,390	38,743	35,406
Total revenue	\$ 50,341	\$ 41,140	\$ 40,669	\$ 37,156
<i>Net amount supported by property taxes</i>	\$ 535,390	\$ 602,417	\$ 568,560	\$ 587,260

SIGNIFICANT BUDGET IMPACTS: This budget includes:

- ↓ A net decrease of \$16,400 in salaries and benefits due to the allocation of 30% of a staff engineer's salary to the new storm water utility fund.
- ↓ A decrease of \$15,000 in professional services, which reflects the deletion expenses for a stormwater consultant that was budgeted in prior year.
- ↑ An increase of \$7,000 in building maintenance, with represents the purchase of a replacement diesel fuel dispenser.
- ↑ An increase of \$10,000 in property improvements, which represents the department's share of a new secure entryway partition in the reception area of Engineering/Community Development.

FUTURE BUDGET CONSIDERATIONS:

- ❖ As the Geographic Information System (GIS) continues to become more integral to the operations of the Engineering and Public Works Department, ongoing software maintenance expenses will continue to increase.

FUNCTION: Public Works
ACTIVITY: Engineering and Public Works Administration

GOALS AND PERFORMANCE OBJECTIVES

GOAL: To administer all Engineering and Public Works activities in support of service delivery and infrastructure maintenance.

PERFORMANCE OBJECTIVES:

1. Plan, schedule and supervise all engineering and public works assignments on a daily basis to complete weekly and seasonal activities, and to respond to emergency situations.
2. Prepare plans and specifications, and identify funding sources and estimated construction timeframes for the City's Capital Improvements Program.
3. Review all rezoning, platting, public improvement projects, and site plans to ensure that the proposed public improvement projects meet required specifications and standards.
4. Coordinate and assist others to plan, develop and execute public improvement projects.
5. Coordinate the inspection of structural, mechanical and electrical systems in City owned buildings and develop a preventative maintenance program for the structures.
6. Provide a safe working environment through active participation in the employee's safety program, safety training for all the department's divisions and special training to employees with specific job exposures.
7. Administer the replacement of the vehicles and equipment for all of the department's divisions.
8. Respond to all citizen concerns or inquiries within established City timeframes.

PERFORMANCE MEASURES

	<u>06-07</u> <u>Actual</u>	<u>07-08</u> <u>Actual</u>	<u>08-09</u> <u>Actual</u>	<u>09-10</u> <u>Estimate</u>	<u>10-11</u> <u>Target</u>
<u>Workload Measures</u>					
Utility permits reviewed and approved	74	50	132	100	100
Invoices prepared and collected	1,543	1,368	867	1,200	1,300
Work orders processed	4,438	4,699	4,023	3,500	4,000

PUBLIC WORKS	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	INCREASE	FY 2011-12
	ACTUAL	ADOPTED	REVISED	ADOPTED	(DECREASE)	ESTIMATE
295 ENGINEERING and PUBLIC WORKS ADMIN.						
PERSONAL SERVICES						
01 Salaries	\$ 371,884	\$ 389,343	\$ 376,277	\$ 377,319	\$ (12,024)	\$ 394,299
02 Overtime	-	-	-	-	-	-
03 Part-time	1,094	-	3,584	-	-	-
04 Witness fees	-	-	-	-	-	-
06 FICA	27,928	29,769	29,750	28,865	(904)	30,164
07 Retirement - IPERS	23,303	25,891	25,000	26,224	333	27,535
08 Pension	-	-	-	-	-	-
09 Group insurance	63,137	66,294	66,294	62,468	(3,826)	63,718
11 Allowance	3,300	3,850	3,300	3,850	-	3,850
Sub-Total	\$ 490,646	\$ 515,147	\$ 504,205	\$ 498,726	\$ (16,421)	\$ 519,566
CONTRACTUAL AND SUPPLY SERVICES						
21 Advertising	\$ 214	\$ 200	\$ -	\$ 200	\$ -	\$ 200
23 Professional services	1,008	15,000	24	-	(15,000)	-
24 Contributions to other agencies	-	-	-	-	-	-
27 Data processing	40,911	43,700	39,500	43,700	-	44,000
28 Dues and memberships	2,696	2,800	2,700	2,800	-	2,800
29 Insurance	-	-	-	-	-	-
32 Uniforms and laundry	81	150	100	150	-	150
35 Printing and copying	7,822	10,700	8,500	10,700	-	11,000
40 Building and grounds maint.	13,171	18,440	18,000	25,440	7,000	19,000
41 Vehicle and equipment maint.	890	-	-	-	-	-
46 Training and development	5,050	7,020	6,000	6,000	(1,020)	7,020
48 Utility service	18,281	21,000	20,000	21,300	300	23,300
49 Petty cash	-	-	-	-	-	-
51 Maintenance supplies	1,447	1,500	1,500	1,500	-	1,500
54 Minor equipment	-	4,000	4,000	-	(4,000)	-
55 DARE expenditures	-	-	-	-	-	-
56 Vehicle maintenance supplies	-	-	-	-	-	-
57 Vehicle operation supplies	-	-	-	-	-	-
58 Office supplies	2,920	3,500	3,500	3,500	-	3,500
59 Operating supplies	313	300	300	300	-	300
60 Safety and medical supplies	281	100	650	100	-	100
61 Refunds	-	-	-	-	-	-
Sub-total	\$ 95,085	\$ 128,410	\$ 104,774	\$ 115,690	\$ (12,720)	\$ 112,870
CAPITAL OUTLAY						
71 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72 Furniture and fixtures	-	-	-	-	-	-
73 Equipment replacement fund	-	-	-	-	-	-
74 Office equipment	-	-	250	-	-	-
75 Operating equipment	-	-	-	-	-	-
76 Property improvements	-	-	-	10,000	10,000	-
77 Economic development	-	-	-	-	-	-
79 Books, films and recordings	-	-	-	-	-	-
97 Transfers out	-	-	-	-	-	-
Sub-total	\$ -	\$ -	\$ 250	\$ 10,000	\$ 10,000	\$ -
91 Debt retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95 Contingency	-	-	-	-	-	-
ENGINEERING and PUBLIC WORKS /	\$ 585,731	\$ 643,557	\$ 609,229	\$ 624,416	\$ (19,141)	\$ 632,436

FUNCTION: Public Works
ACTIVITY: Engineering and Public Works Administration

Activity Notes

Object	Description	Amount
01	Director of Engineering and Public Works, Assistant Director of Public Works, Assistant Director of Engineering, Departmental Secretary, Staff Engineer 70%, performance bonus	\$ 377,319
06	FICA	\$ 28,865
07	IPERS	\$ 26,224
09	Group insurance	\$ 62,468
11	Vehicle allowance	\$ 3,300
	Spot awards	\$ 550
21	Bid advertising	\$ 200
27	GeoPak software maintenance	\$ 3,200
	CarteGraph maintenance	\$ 12,500
	ArcView maintenance	\$ 5,000
	Microstation maintenance	\$ 2,200
	QuickBooks user fee	\$ 400
	GIS computers - 3	\$ 9,000
	Arc View License - new concurrent	\$ 3,500
	Toughbook	\$ 5,000
	Sprint card fees 4 cards + 1 GPS	\$ 2,900
28	APWA, AWW, NSPS, IES, and ASCE memberships	\$ 2,800
32	Rain and cold weather jackets	\$ 150
35	Miscellaneous printing/copying	\$ 6,350
	Copier maintenance (1/2 CD)	\$ 1,200
	City map printing	\$ 2,500
	Plan copier maintenance (other ½ in Community Development)	\$ 650
40	Electrical maintenance contract	\$ 3,000
	Facility maintenance and HVAC maintenance	\$ 683
	Building custodial services contract (Administrative, and Public Works)	\$ 6,517
	Miscellaneous maintenance supplies and contract maintenance	\$ 5,240
	Streetscape banner pole parts	\$ 3,000
	Replacement of diesel fuel dispenser	\$ 7,000
46	APWA national conference	\$ 3,200
	APWA state conference	\$ 200
	Technical conferences	\$ 2,500
	IES meetings	\$ 100
48	Voice and data, water, electric, gas, cell phones (Director, Assistant Director, PW Coordinator)	\$ 21,300
51	Operating supplies, janitorial supplies	\$ 1,500
58	Office supplies	\$ 3,500

FUNCTION: Public Works
ACTIVITY: Engineering and Public Works Administration

Object	Description	Amount
59	Operating supplies	\$ 300
60	First aid supplies	\$ 100
76	Store front entry door (other ½ in Community Development)	\$ 10,000

