

Urbandale Civil Service Commission Minutes
Wednesday, December 15, 2010

The Urbandale Civil Service Commission met at 7:30 a.m. on Wednesday, December 15, 2010 at the Urbandale City Council Chambers, 3600 86th Street. Answering roll call were the following Commissioners: Clifford Swartz, Janet Trentmann, James Gustafson. Absent: none. Also present were Human Resources Director Jennifer Hubbard, Assistant Director of Public Works Tim Stovie, City Clerk Deb Mains.

Chair Gustafson read the CHARACTER COUNTS! statement.

Trentmann moved, seconded by Swartz to approve the Agenda as posted. On roll call, Ayes: Trentmann, Swartz, Gustafson. Nays: none. Motion carried.

Swartz moved, seconded by Trentmann to approve the October 28, 2010 Commission minutes as written. On roll call, Ayes: Swartz, Trentmann, Gustafson. Nays: none. Motion carried.

The Human Resources Director reviewed the results of the Light Equipment Operator Classification promotional testing process with the Commissioners.

Swartz moved, seconded by Trentmann to approve the Certified List for the Light Equipment Operator Classification. On roll call, Ayes: Swartz, Trentmann, Gustafson. Nays: none. Motion carried.

Other items of discussion included a non-Civil Service part time vacancy that will soon be recruited, and the coordination with the Police Department for their review of the Police Officer oral exam questions.

With no further business to come before the Commission, the meeting was adjourned at 7:34 a.m.

Acting Chair

Attest: _____
Debra Mains, City Clerk