

Urbandale City Council Minutes
May 7, 2019

The Urbandale City Council met in regular session on Tuesday, May 7, 2019, at 6:00 p.m. in the Council Chambers, 3600 86th Street, with Mayor Robert D. Andeweg presiding. Answering roll call were the following Council Members: Mike Carver, Creighton Cox, Tom Gayman, Ron Pogge, and David Russell. Also present were City Manager A.J. Johnson, City Attorney Bob Laden, Assistant City Manager/Economic Development Director Curtis Brown, Director of Risk Management & Support Services John Konior, Finance Director Nicci Lamb, Director of Engineering & Public Works Dave McKay, Assistant Director of Engineering John Larson, Assistant Director of Public Works Tim Stovie, Director of Parks & Recreation Jan Herke, Chief of Police Rob Johansen, Police Officer Elizabeth Carr, Fire Chief Jerry Holt, Firefighter Jeremy Rosenau, Urbandale Fire Department Staff, and City Clerk Nicole Lunders.

Mayor Andeweg led the Pledge of Allegiance and recited the CHARACTER COUNTS! statement.

Gayman moved, seconded by Pogge, to approve the agenda. On roll call, Ayes: Gayman, Pogge, Cox, Carver, Russell. Motion carried.

Mayor Andeweg proclaimed the week of May 13, 2019 as National Police Week and honoring the officers that have made the ultimate sacrifice, including Justin Martin of the Urbandale Police Department. Police Chief Rob Johnsen outlined various community events throughout the metro next week, including the Urbandale Peace Officers Memorial Day on Tuesday, May 14, 2019.

Mayor Andeweg proclaimed June 7, 2019 as the 5th National Gun Violence Awareness Day.

Mayor Andeweg proclaimed May, 2019 “Stop the Beed” Month in Urbandale. Fire Chief Jerry Holt discussed bleed control training opportunities including free classes on May 22, 2019 at the Urbandale Library.

Fire Chief Jerry Holt recognized 2019 Firefighter of the Year Jeremy Rosenau.

Pogge moved, seconded by Russell to approve the April 23, 2019 City Council minutes. On roll call, Ayes: Pogge, Russell, Carver, Cox, Gayman. Motion carried.

Cox moved, seconded by Gayman to approve Consent Agenda items a – e:

- a.) Authorize payment of warrants as listed on City Bill Lists 04-125-2019 and 05-02-2019
- b.) Approve renewal Class C Liquor license for Ruby Tuesday, 4900 86th Street, renewal Class B Liquor license for Holiday Inn, 4800 Merle Hay Road and Class E Liquor license for Urbandale Liquor, 6401 Douglas Avenue, Ste. #1.
- c.) Approve Second Reading – Ordinance No. 2019-06 Amending Title VII, Chapter 77 of the Municipal Code of the City of Urbandale, Iowa, 2015, To Update Various Traffic Regulations.
- d.) Approve Resolution 109-2019 – 28E Agreement for Use of Urbandale Library by Windsor Heights Residents.
- e.) Receive Economic Development Advisory Board Minutes of February 13, 2019.

Councilman Russell recognized the efforts of the Mayor to continue the Library relationship with Windsor Heights for the year. On roll call, Ayes: Cox, Gayman, Carver, Pogge, Russell. Motion carried.

Mayor Andeweg stated that publication to consider the Parks & Public Works Facility Project bids had been completed as required by State law and asked if there were any objections, written or oral to the form of the notice. There were none.

Pogge moved, seconded by Gayman to open the public hearing to consider the Parks & Public Works Facility Project bids. On roll call, Ayes: Pogge, Gayman, Carver, Cox, Russell. Motion carried.

Dave McKay presented the project bids.

Jim Wainwright, Ahler's & Cooney, addressed an irregularity in the original bid submission by the low bidder, Estes Construction. Mr. Wainwright advised that the City Council may waive a contractor's failure to provide a Bidder Status form with its bid, provided the bid otherwise substantially complied with the public bidding requirements, the bidder is responsible, and the award of the bid is in the best interest of the City.

Galen Hansen, 4107 140th Street, spoke in support of City Council waiving the irregularity and discussed his experiences with Estes Construction as a client; finding them to be a qualified, responsible contractor.

Carver moved, seconded by Pogge to close the public hearing. On roll call, Ayes: Carver, Pogge, Cox, Gayman, Russell. Motion carried.

Carver moved, seconded by Pogge to approve Resolution 103-2019 Adopting Plans, Specifications, Form of Contract and Estimated Cost for the Parks & Public Works Facility. On roll call, Ayes: Carver, Pogge, Cox, Gayman, Russell. Motion carried.

Carver moved, seconded by Pogge to waive the irregularity of the low bid of Estes Construction and approve Resolution 104-2019 Making Award of Contract for the Parks & Public Works Facility. On roll call, Carver, Pogge, Cox, Gayman, Russell. Motion carried.

Carver moved, seconded by Pogge to approve Resolution 105-2019 Approving Contract and Bond for the Parks & Public Works Facility. On roll call, Carver, Pogge, Cox, Gayman, Russell. Motion carried.

6:24 p.m. Councilman Carver temporarily excused himself from the meeting.

Mayor Andeweg stated that publication to consider the 2019 Sanitary Sewer Lining Project bids had been completed as required by State law and asked if there were any objections, written or oral to the form of the notice. There were none.

Pogge moved, seconded by Cox to open the public hearing. On roll call, Ayes: Pogge, Cox, Gayman, Russell. Absent: Carver. Motion carried.

6:25 p.m. Councilman Carver returned to the meeting.

Assistant Director of Public Works Tim Stovie presented the project bids.

Gayman moved, seconded by Pogge to close the public hearing. On roll call, Ayes: Gayman, Pogge, Carver, Cox, Russell. Motion carried.

Gayman moved, seconded by Pogge to approve Resolution 106-2019 Adopting Plans, Specifications, Form of Contract and Estimated Cost for the 2019 Sanitary Sewer Lining Program. On roll call, Ayes: Gayman, Pogge, Carver, Cox, Russell. Motion carried.

Gayman moved, seconded by Pogge to approve Resolution 107-2019 Making Award of Contract for the 2019 Sanitary Sewer Lining Program. On roll call, Ayes: Gayman, Pogge, Carver, Cox, Russell. Motion carried.

Gayman moved, seconded by Pogge to approve Resolution 108-2019 Approving Contract and Bond for the 2019 Sanitary Sewer Lining Program. On roll call, Ayes: Gayman, Pogge, Carver, Cox, Russell. Motion carried.

Curtis Brown presented an application for Revolving Loan Fund Agreement with iEmergent Group, L.L.C. and introduced CEO Lair Hedlund Nossuli. Ms. Nozzuli outlined the background of the company and requested the Council consider the loan agreement.

Carver moved, seconded by Pogge to approve Resolution 101-2019 Approving a Loan from the City of Urbandale Revolving Loan Fund Program to iEmergent Group, L.L.C. On roll call, Ayes: Carver, Pogge, Cox, Gayman, Russell. Motion carried.

AJ Johnson presented information regarding a special election for local option sales tax.

Following discussion, Carver moved, seconded by Cox to approve Resolution 088-2019 Motion to Initiate Special Election on the Imposition of a Local Option Sales and Services Tax Within the City of Urbandale, Polk County, Iowa. On roll call, Ayes: Carver, Cox, Gayman, Pogge, Russell. Motion carried. Ballot language will be discussed in more detail at the Council Lunch & Learn on Tuesday, May 14, 2019.

Russell moved, seconded by Gayman to approve the Chief of Police to submit an ICAP Law Enforcement and Training Grant application, in the amount of \$7,500 and to approve the purchase of the Law Enforcement Policy and Training Program from Smith Mills Schrock Blades Monthei P.C., in the amount of \$10,330. On roll call, Ayes: Russell, Gayman, Carver, Cox, Pogge. Motion carried.

Gayman moved, seconded by Cox to approve the Urbandale Police Department to submit a BJA Bulletproof Vest Partnership Grant, in the amount of \$2,362.50. On roll call, Ayes: Gayman, Cox, Carver, Pogge, Russell. Motion carried.

Pogge moved, seconded by Carver to approve Resolution 087-2019 Establishing a Citywide Fee and Fine Schedule for the City of Urbandale, Iowa. On roll call, Ayes: Pogge, Carver, Cox, Gayman, Russell. Motion carried.

Gayman moved, seconded by Cox to accept the bid from Clark Equipment Co., in the amount of \$37,033.98, for the purchase of a skid-steer loader; and accept the trade-in value of \$18,000 from Clark Equipment Co. On roll call, Ayes: Gayman, Cox, Carver, Pogge, Russell. Motion carried.

Cox moved, seconded by Russell to accept the bid of Central Salt LLC, in the amount of \$60.15 per ton for salt to be delivered to the Public Works Facility and accept the bid of Hutchinson Salt Co., in the amount of \$69.03 per ton for salt to be delivered to the Metro Salt Storage Facility. On roll call, Ayes: Cox, Russell, Carver, Gayman, Pogge. Motion carried.

Cox moved, seconded by Carver to approve Amendment No. 1 to the Design Services Agreement with Confluence, for a total agreement amount of \$50,375, plus the not to exceed fee for reimbursable expenses at \$2,100. On roll call, Ayes: Cox, Carver, Gayman, Pogge, Russell. Motion carried.

Cox moved, seconded by Gayman, to accept the proposal from MidAmerican Energy, in the amount of \$34,971.10, for the installation of streetlights on the Hickman Frontage Road from Beverly Drive to Patricia Drive. On roll call, Ayes: Cox, Gayman, Carver, Pogge, Russell. Motion carried.

Russell moved, seconded by Pogge to accept the quotes by OneNeck IT Solutions, L.L.C., in the amount of \$125,207.24 for the purchase of desk-top phones and the labor, server installation, licensing and network configuration, for the phone system replacement project. On roll call, Ayes: Russell, Pogge, Carver, Cox, Gayman. Motion carried.

Carver moved, seconded by Cox to approve Resolution 102-2019 Fixing a Date for Public Hearing on the Proposed Amendment to Fiscal Year 18-19 Budget. On roll call, Ayes: Carver, Cox, Gayman, Pogge, Russell. Motion carried.

Other items of discussion included: Well wishes for Washington, D.C. Trip to discuss local issues with legislators; Thank you to Curtis Brown & Tiffany Menke for work to schedule meetings with state representatives during Chamber trip; sharing the passing of long time Urbandale resident Jerry Campbell; Recognition of public works crew efforts on the annual spring cleanup event; DART study to incorporate a collaborative efficiency tool with local taxi and ridesharing vendors; Recognition of successful Shred-it event coordinated by the Parks & Recreation Department.

Gayman moved, seconded by Cox to adjourn at 7:04 p.m. On roll call, Ayes: Gayman, Cox, Carver, Pogge, Russell. Motion carried.

Robert D. Andeweg, Mayor

Attest: _____
Nicole Lunders, City Clerk