

AGENDA

City Council Meeting

Council Chambers - 3600 86th St.
6:00 PM P.M. - Tuesday, October 22, 2019



3600 86th Street Urbandale, IA 50322
515.278.3900 | Urbandale.org

- 1. OPENING** **6:00 P.M.**
 - 1.1. Call to Order and Roll Call
 - 1.2. Pledge of Allegiance
 - 1.3. Character Counts! Statement

- 2. APPROVE AGENDA** **6:01 P.M.**
 - 2.1. Agenda - October 22, 2019

- 3. PRESENTATIONS** **6:02 P.M.**
 - 3.1. **Proclamation - URBANDALE HISTORY DAY**
Recognition of the Olmsted Family Farmhouse listing on the National Register of Historic Places
2019 Olmsted Family Farmhouse Proclamation

- 4. CITIZEN'S FORUM** **6:03 P.M.**

At this time, individuals may address the City Council on matters that are not a part of tonight's regular agenda. There is a five (5) minute time limit. In accordance with the Iowa Open Meetings Law, the City Council cannot take action on any matter brought up at this time. Please make your comments in accordance with the City's Standards of Participation, a copy of which can be obtained from the City Clerk.

- 5. ADOPTION OF MINUTES** **6:08 P.M.**
 - 5.1. City Council Meeting Minutes - October 8, 2019
City Council Minutes 10-08-2019
 - 5.2. City Council Lunch & Learn Meeting Minutes - October 15, 2019
City Council Lunch and Learn Minutes 10-15-2019

- 6. CONSENT AGENDA** **6:09 P.M.**

All matters listed under the consent agenda are considered to be routine by the City and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately in the regular agenda.

- 6.1. Approve Bill Lists - October 10, 2019 and October 17, 2019

[Bill List 10-03-2019](#)

[Bill List 10-17-2019](#)

- 6.2. Approve Liquor Licenses

New		
Tobacco Hut	6535 Douglas Avenue	Class E Liquor
Renewal		
Irina's Restaurant and Bar	2301 Rocklyn Drive	Class C Liquor

[License Liquor Memo 10-18-2019.doc](#)

- 6.3. Approve Financial Statements - September 2019

[Statement of Cash Position 09-30-2019](#)

[Budget by Organization 09-30-2019](#)

- 6.4. Approve Special Event - YMCA STRIDE 5K Challenge

[\(Council Letter 6099\) - Pdf](#)

- 6.5. Approve Special Event - IGA Relief Group Fundraising Event

[\(Council Letter 6098\) - Pdf](#)

- 6.6. Approve Second Reading - Ordinance 2019-18 to Amend Title XV, Chapter 160, Section 160.03(B) of the Municipal Code of the City of Urbandale, Iowa to rezone the "Wiggins Property" from "A-2" Estate Residential District to "R-1S" Suburban Density Single Family District.

[\(Council Letter 6088\) - Pdf](#)

- 6.7. Receive Parks and Recreation Commission Minutes - October 16, 2019

[Parks and Recreation Commission Minutes 10-16-2019](#)

- 6.8. Receive Planning & Zoning Commission Minutes - October 15, 2019

[Planning and Zoning Commission Minutes 10-15-2019](#)

7. PUBLIC HEARINGS

6:10 P.M.

- 7.1. "Menard Addition Lot 1" Amendment to the Planned Unit Development Master Plan, Case No. 010-2001-02.02.01 (10161/10171 Hickman Road)

- **Amendment to the "Menard Addition Lot 1" PUD Master Plan,** Case No. 010-2001-02.02.01, subject to conditions.

[\(Council Letter 6107\) - Pdf](#)

8. ESTABLISH PUBLIC HEARINGS

- 8.1. Establish Public Hearing - 2019 Stormwater Project

- **Resolution 178-2019** ordering construction of the 2019 Stormwater Project; establishing November 19, 2019 as a public hearing on the

proposed plans, specifications and form of contract, and estimated total cost of the public improvements; establishing November 13, 2019 as the date for receiving bids; and authorizing the City Clerk to publish notice of the Public Hearing.

(Council Letter 6104) - Pdf

8.2. Establish Public Hearing - Requesting to Vacate an Easement for Grading Right-of-Way (128th Street and Meredith Drive)

- **Resolution 180-2019** establishing November 5, 2019 as a public hearing for consideration of vacating a grading right-of-way easement; and authorize the City Clerk to publish notice of the Public Hearing.

(Council Letter 6111) - Pdf

8.3. Establish Public Hearing - Requesting Public Utility Easement Vacations - "Lots 1-4, Phillips Park" (10912 and 11000 Douglas Avenue)

- **Resolution 181-2019** establishing November 5, 2019 as a public hearing for consideration to vacate public utility easements; and authorize the City Clerk to publish notice of the Public Hearing.

(Council Letter 6112) - Pdf

9. PLANNING & ZONING ITEMS

9.1. "Center Pointe Business Park Plat 2" Preliminary Plat and Final Plat (100th Street and Northpark Drive)

- **"Center Pointe Business Park Plat 2" Preliminary Plat**, subject to conditions.
- **Resolution 162-2019 "Center Pointe Business Park Plat 2" Final Plat**, subject to conditions.

(Council Letter 6108) - Pdf

9.2. "Hummel's Nissan Storage Building" Site Plan No. 012-1971-02.04 (4660 Merle Hay Road)

- **"Hummel's Nissan Storage Building" Site Plan** (4660 Merle Hay Road), subject to conditions.

(Council Letter 6109) - Pdf

9.3. "Ramsey Auto Storage Building" Site Plan No. 012-2017-04.02 (9615 Hickman Road)

- **"Ramsey Auto Storage Building" Site Plan** (9615 Hickman Road) subject to conditions.

(Council Letter 6110) - Pdf

10. REGULAR AGENDA ITEMS

- 10.1. Second Reading - Ordinance 2019-17 to Amend Chapter 118: Massage Therapy of the Municipal Code of the City of Urbandale, Iowa, adding suspension and appeal procedures.
 - **Amend Ordinance 2019-17**, adding procedures for Council appeal.
 - **Second Reading - Ordinance 2019-17** to Amend Chapter 118: Massage Therapy of the Municipal Code of the City of Urbandale, Iowa, adding suspension and appeal procedures
Ordinance 2019-17 Massage Therapy
- 10.2. Street Light Proposal - 104th Street: Hickman Road to Industrial Creek
 - **Proposal from MidAmerican Energy**, in the amount of \$122,498.28, for the installation of street lights on 104th Street.
(Council Letter 6105) - Pdf
- 10.3. Employee Insurance Benefits Renewal - 2020
 - **2020 Insurance Benefits** for City employees and authorize staff to execute renewal documents with vendors.
(Council Letter 6103) - Pdf
- 10.4. Professional Services Agreement - 2019 Strategic Planning
 - **Resolution 176-2019** Professional Services Agreement with Lyle Sumek Associates, Inc., in the amount not to exceed \$25,000, and authorize the Mayor to sign the agreement.
(Council Letter 6100) - Pdf
- 10.5. Ordinance 2019-19 Amending Title VII, Chapter 77 of the Municipal Code of the City of Urbandale, Iowa, to Update Various Traffic Regulations
 - **First Reading - Ordinance 2019-19**, amending Chapter 77.01(B)(6) by adding: 2. Hickman Road - From 565 feet west of 128th Street to the west corporate limits; and amending and deleting Chapter 77.01(B)(7) by deleting: 1. Hickman Road - From 565 feet west of 128th Street to the west corporate limits.
(Council Letter 6102) - Pdf
- 10.6. 28E Agreement- State of Iowa Criminal and Motor Vehicle Violations Prosecutorial Transfer between City of Urbandale and Polk County Attorney
 - **Resolution 179-2019**, 28E Agreement between the City of Urbandale and Polk County transferring the prosecution of State of Iowa criminal and motor vehicle violations arising in the City from the Polk County Attorney to the City Attorney.
(Council Letter 6106) - Pdf

11. CLOSED SESSION

- 11.1. Pursuant to Iowa Code §21.5(1)(c) regarding pending litigation.

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12. MAYOR & COUNCIL ITEMS

13. ADJOURNMENT